

Bengaluru Climate Action Cell: New Fellowship Hires (2025)

Background

Bengaluru’s first ever Climate Action and Resilience Plan (BCAP) was launched on 27th November 2023 under the leadership of Shri DK Shivakumar, Hon’ble Deputy Chief Minister of Karnataka and Shri Tushar Girinath, Chief Commissioner, Bruhat Bengaluru Mahanagara Palike. With the launch of BCAP, Bengaluru became the 3rd city in India to have a global standard climate action plan. The main objectives of BCAP are to mitigate greenhouse gas emissions from the city as well as build adaptation and resilience against climatic hazards while prioritizing equity and inclusive outcomes for Bengaluru’s citizens.

To facilitate and spearhead implementation of BCAP as a multi-stakeholder driven collaborative process, a Climate Action Cell (CAC) was constituted by the Hon’ble Chief Commissioner of BBMP as per the vide order no. CE/PR/216/2023-24 dated on 1/2/2024 ([notification](#)), under the Chairpersonship of the Special Commissioner, Forest, Environment, Climate Change Management wing of BBMP, Smt. Preeti Gehlot, IAS, with participation from all relevant stakeholder departments as representative members of the cell. ([Link to CAC’s Webpage](#))

The CAC at BBMP started a program ‘Fellows of Climate Action Cell’ from 2024. The aim of this program is to enhance capacity of CAC with required skills and simultaneously empower the next generation climate leaders of Bengaluru. A total of eight (8) positions were sanctioned and six (6) positions were filled, post a rigorous screening process. The first cohort of 6 fellows joined the cell in November 2024 and continue to be an integral part of CAC. Recently, BBMP has decided to create a Corporate Social Responsibility (CSR) Engagement Unit within CAC to help unlock more private finance for climate action. In view of CAC’s extensive role as a coordinator, facilitator and enabler of climate action implementation in Bengaluru, a requirement has emerged to fill the remaining “Fellow” positions and create new positions to carry out additional responsibilities.

New Hire Positions for CAC

Following new hires are proposed for CAC to deliver its mandate more efficiently:

Sl No	Position name	No of positions	Duration	Remuneration
1	Fellow- MER, Climate Budgeting	1	1 year	INR 50,000/month
2	Consultant- Communications and Outreach	1	1 year	INR 50,000/month

Selection Process

The selection panel will be headed by the Special Commissioner (Forest, Environment and Climate Change). First round of selections will be made based on eligibility criteria mentioned against each position in detailed job descriptions. In the final round of selections will be made

through a personal interview process.

How to Apply:

Interested candidates are requested to fill the Application Form through this <https://forms.gle/qxW4N1DgJtt22RrY8> on or before 30 April 2025.

Job Description of Proposed New Hires

1. Fellow- MER, Climate Budgeting (1 position)

Job responsibilities

Field Work, Data Collection, Research, Project preparation:

- Take regular stock of progress of BCAP actions by all stakeholder departments and report the same to the Chairperson of CAC.
- Collect primary and secondary data and information as necessary and analyse them using appropriate tools and techniques.
- Take initiative to the monitoring-evaluation-reporting (MER) related activities with different allied departments.
- Support in conducting a climate budgeting exercise. Create insights presentation on the climate budget findings which can guide departments to prioritize on-going practices or implement emissions reduction, adaptation and resilience measures
- Identify and prepare climate action project ideas in consultation with relevant stakeholders.
- Contribute to presentations and proposals, work with the fellows cohort as necessary
- Support field work related to implementation of BCAP, localization of climate action and civic engagement
- Any other tasks pertaining to BCAP and CAC as instructed by the Chairperson, CAC

Operational Support to CAC

- Provide general administrative support to the CAC.
- Assist in the logistics of events, scheduling meetings, preparing notes and meeting proceedings, preparing presentations and reports.
- Any other activity as assigned by the Chairperson, CAC.
- Support communication and outreach activities of CAC.

Stakeholder coordination

- Maintaining stakeholder contact lists. Respond to inquiries from stakeholders and provide information.
- Assisting in maintaining relationships with partners and other stakeholders. Assist in coordinating meetings and events with stakeholders.

Qualifications and Skills

- Postgraduate in urban planning/ engineering/ management/ technology/ economics/ urban studies/ public policy/ environmental studies or equivalent.

- Previous working experience with government stakeholders is preferred.
- Minimum 1 year of experience in any of the above sectors will be preferred.
- Should have experience in coordination, stakeholder relationship management and task management.
- Should demonstrate strong aptitude to work with the Government/ ministries/ departments and other non-government stakeholders such as local academic/ research institutes, civil society organizations, etc.
- Experience in conducting research including primary and secondary data collection, qualitative and quantitative data analysis techniques.
- Proficiency in MS Office, basic knowledge of GIS, statistical analysis tools and design software preferred.
- Excellent facilitation, communication, organizational, and interpersonal skills.
- Experience working effectively and respectfully in diverse teams and communities around the globe.
- Ability to meet deadlines, take initiative and accomplish work with minimal supervision.
- Strong critical thinking capabilities with an ability to rapidly assess situational needs, develop problem solving strategies, and implement sustainable solutions.
- Commitment to Climate Action Cell's and BBMPs mission and values and interest in environmental issues.
- Languages: fluency in Kannada and English (reading, writing, speaking) is essential.

2. Consultant- Communications and Outreach (1 position)

Job responsibilities

The role will be consultant-based and deliverable-oriented, with a specific (but not limited) focus on:

- Developing communication materials, collaterals, and outreach content for events and programs (e.g., posters, social media content, video bytes, press releases, etc.).
- Creating a series of social media content on CAC activities and unpacking BCAP for a larger audience through videos, infographics, podcasts, IEC content, and other digital formats.
- Supporting the production of a coffee table book and any other communication/outreach products CAC decides to develop.
- Drafting content for BBMP-CAC webpage updates and assisting in monitoring web analytics periodically.
- Supporting the CAC core team, fellows, technical advisors, and experts in improving the readability of CAC reports and analytical products.
- Contributing to internal communication and documentation, such as presentations, proposals, and strategic outreach material.

Qualifications and Skills

- Post-graduate degree required in communications, public relations, journalism, or a related field. Candidates with degrees in urban planning, urban studies, climate action, public policy, or environmental studies with proven experience in communications and outreach may also apply.

- Minimum of one (1) year professional experience in communications, event management, or public engagement, preferably related to sustainable development, environmental governance, or broader climate and civic issues.
- Strong written and oral communication skills, with the ability to simplify complex ideas for diverse audiences.
- Highly organized with the ability to manage target-oriented deliverables in a fast-paced environment and meet strict deadlines.
- Proven experience in developing communication products, media content, blogs, social media campaigns, publications, marketing materials, or stakeholder outreach strategies.
- Ability to work effectively both independently and as part of a closely-knit team.
- Strong interpersonal communication skills, including the ability to engage with government departments, technical experts, and civic groups.
- Alignment with Climate Action Cell's and BBMP's mission and values.
- Languages: Fluency in Kannada and English (reading, writing, and speaking) is essential.

Duration and Location

The tenure of this work is 12 months. The position is located in Bengaluru.

Age limit

Upper age limit not exceeding 35 years as on the last date of online application. Any candidates found indulging in unfair means will be disqualified and shall be liable for legal action against them.